

Completing the Direct Deposit Information

If you wish to receive payments by Direct Deposit, you will need to enter your branch/transit number, financial institution number, and bank account number in the fields provided on page 1.

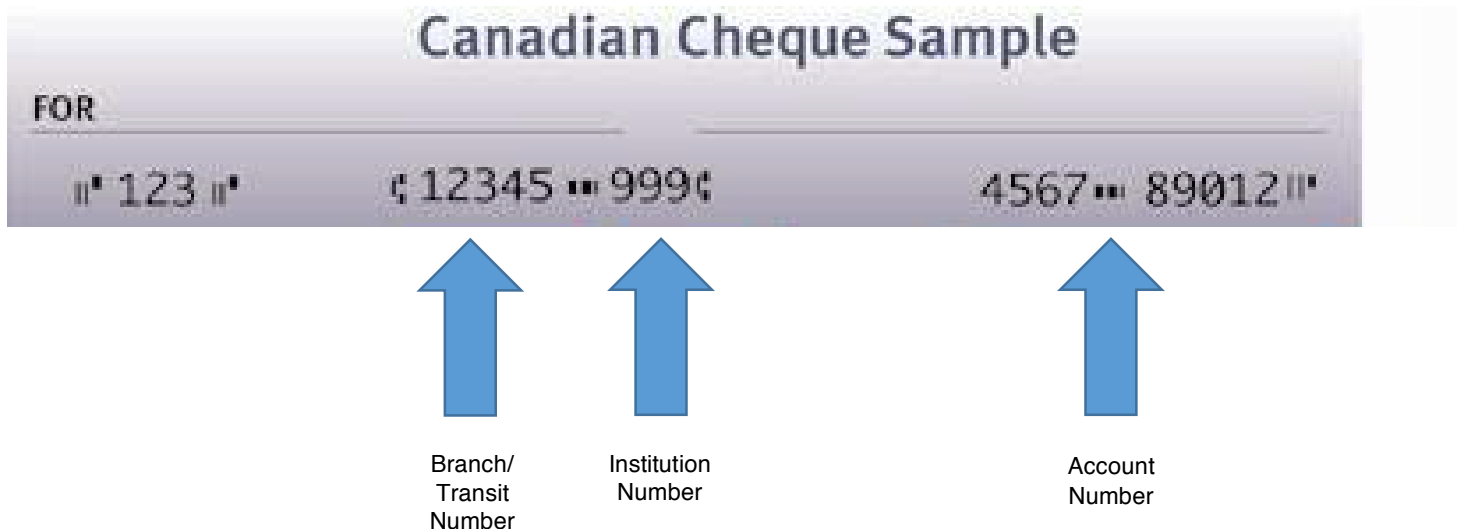
The **branch/transit number** is the **5-digit** number that identifies your financial institution's branch.

The **financial institution number** is the **3-digit** number that identifies a financial institution. Here is a list of major Canadian Financial Institutions:

- 001 – Bank of Montreal
- 002 – The Bank of Nova Scotia (Scotiabank)
- 003 – Royal Bank of Canada
- 004 – Toronto-Dominion Canada Trust
- 006 – National Bank of Canada
- 010 – Canadian Imperial Bank of Commerce
- 016 – HSBC
- 809 – Credit Union Central of British Columbia (all credit unions of BC)

The **account number** will most commonly be a **7 to 12-digit** number that uniquely identifies your bank account.

This information can be found at the bottom edge of your cheque as indicated below:



You can also find this information by contacting your financial institution, through online banking, or a Direct Deposit form obtained from your financial institution.