**Annual or Special Meeting Information Form**

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| ISSUER PRIMARY CONTACT INFO | | | | | | |
| **ISSUER NAME** |  | | |  |  | |
| **Contact Name(s)** |  | | | **Phone(s)** |  | |
| **Address** |  | | | **E-mail(s)** |  | |
| mEETING DETAILS | | | | | | |
| **Meeting Type:** | |  | **In-Person Meeting Location (City):** | | |  |
| **Meeting Date:** | |  | **Virtual Meeting:** | | | Yes  No |
| **Record Date:** | |  | **Meeting Time and Time zone:** | | |  |
| **Mailing Date:** | |  | **Proxy Solicitor name & contact:** | | |  |
| **Broker Search Date:** | |  |
| **Odyssey to tabulate proxies** | | Yes  No | **Odyssey as Inspector of Election** | | | Yes  No |
| **Classes of securities eligible to vote:** | | |  | | | |
| **Employee or equity plans eligible to vote:** | | |  | | | |
| MAILING, E-mail delivery, and Notice and Access | | | | | | |
| **Mailing Type:** | | **US Notice-and-Access**  **Full Set Mailing** | | | | |
| **Odyssey to complete proxy mailing to registered holders:** | | **Yes**  **No** | **If yes, please describe any stratification:** | | |  |
| **E-delivery to registered holders** | | **Yes  No** | **E-delivery to beneficial holders** | | | **Yes  No** |
| **Website host for e-materials:** | |  | **Financial printer name & contact:** | | |  |
| Materials to be mailed | | | | | | |
| **Proxy Card** | | **N&A Notice** | | | **Proxy Statement** | |
| **Annual Report** | | **Return Envelope** | | | **Other** | |
| SPECIAL INSTRUCTIONS, if applicable | | | | | | |
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